



Role: Head of College	Salary: £45,000 - £60,000 depending on experience
Place of work: Multi-campus role	Line Manager: Director of Education
Contract: Full-time, permanent	

WHO WE ARE

Boomsatsuma is a proudly independent educator delivering bespoke, industry-connected education for 16-year-olds and up in Bristol and the South West, always with compassion, care and a real focus on the individual.

We deliver education that trains the next generation of creatives in television and filmmaking, photography, game design, digital media and sports media. Our courses are built to flex and evolve with the industries we're part of - so students build the knowledge and confidence to take their next step.

JOB DESCRIPTION

We are seeking an experienced and visionary Head of College to lead our Level 3 provision across multiple campuses, ensuring outstanding teaching, learning, and outcomes for all students.

This senior leadership role will oversee curriculum delivery, quality, compliance, and innovation across our portfolio of Further Education programmes, including responsibility for Create Agency (independent specialist provision), and the inclusive strategies that enable every learner to thrive. Working closely with the Executive team, Heads of Department, partner institutions, and external stakeholders, the postholder will drive academic excellence, creative pedagogy, innovation, and holistic support for students.

As a key member of the leadership team, the Head of College will play a strategic role in shaping the next phase of Boomsatsuma's development — seeking opportunities to expand our offer, strengthen delivery, enhance partnerships, and maintain our reputation as a sector leader and disruptor in creative education.

KEY RESPONSIBILITIES

Leadership and Strategy

- Provide strategic leadership and operational management of curriculum delivery across Further Education provision at all college sites, ensuring consistency, high performance, and innovation.
- Contribute to the strategic planning and growth of Boomsatsuma, identifying opportunities for new programmes, partnerships, and progression routes.
- Develop succession planning within the Further Education and Create Agency provision.

Curriculum

- Work closely with HR and Lead Practitioners to direct the support, and professional development of curriculum teams, ensuring staff are well-trained, motivated, and focused on delivering outstanding outcomes for learners.
- Oversee curriculum planning, timetabling, resource allocation, and delivery to ensure efficient and effective operations across all sites.
- Play a supporting role in quality assurance, inspection readiness, and external audit processes.

People and Performance

- Line manage Heads of Department, fostering a culture of collaboration, professional development, innovation, and reflective practice.
- Set clear expectations and targets for performance, providing constructive feedback and support.
- Lead staff recruitment and induction within the FE and Agency teams.

Quality and Compliance

- Ensure all FE provision meets or exceeds regulatory requirements, including with prime education partner providers, Ofsted, and awarding organisation standards.
- Lead the development and implementation of self-assessment and quality improvement planning processes, ensuring they are cascaded effectively throughout teams via robust line and performance management.
- Maintain robust systems for monitoring achievement, retention, and progression, ensuring continuous improvement.

Inclusion and SEND Provision

- Provide leadership and oversight of Create Agency, ensuring that inclusive teaching and learning practices are embedded.
- Work closely with the SENCO and Student Support team to monitor and support students with additional learning needs, ensuring compliance with statutory requirements.
- Champion equality, diversity, and inclusion across all aspects of the student experience.

Partnerships and External Engagement

- Manage and enhance key partnerships with the prime education providers, ensuring shared goals are achieved and contractual obligations are met.
- Build and maintain strong relationships with industry collaborators.
- Work with the senior leadership and executive teams to promote the organisation's reputation and visibility locally, regionally and nationally.

Data and Reporting

- Monitor and evaluate programme performance, learner outcomes, and stakeholder satisfaction using robust data and quality assurance processes.
- Manage and regularly report on key performance data to the executive team, identifying trends, risks, and opportunities to inform strategic decision-making.

Safeguarding and Student Experience

- Uphold the highest standards of safeguarding, student welfare, and wellbeing.
- Promote a culture of creativity, curiosity, and respect across the student community.

PERSON SPECIFICATION

Essential:

- Proven leadership and line management experience in further education or a similar educational setting, ideally within creative, digital, or arts-based disciplines.
- Strong understanding of FE regulatory and quality frameworks, including Ofsted, and awarding body requirements.
- Demonstrable experience of curriculum design, curriculum management, quality assurance, and performance improvement.
- A successful track record of improving teaching, learning, and student outcomes across multiple programmes and/or campuses.
- Knowledge and experience of SEND provision and inclusive education, ensuring all learners receive equitable opportunities and support.
- Excellent leadership and people management skills, with the ability to motivate and develop diverse teams.
- Strong understanding of safeguarding and commitment to the wellbeing of young people.
- Effective communication, organisational, and problem-solving skills, with the ability to manage complex priorities.



- A collaborative and forward-thinking approach, committed to innovation in creative education.
- Teaching qualification (PGCE, CertEd, or equivalent) or background in curriculum delivery.
- Experience of working in partnership with educational partners, industry partners, and/or external stakeholders.

Desirable:

- Degree or postgraduate qualification in education, creative industries, or a related field.
- Familiarity with T-Levels, V-Levels, and emerging technical and creative qualifications.
- Understanding of local and national education policy and funding contexts.
- Evidence of strategic contribution to organisational growth or curriculum innovation.

WHAT WE OFFER

- Competitive salary and benefits
- Study support (if appropriate)
- Flexible working including part-time options
- Opportunity to grow and develop within a supportive and developing finance team

We value the benefits of having a diverse team, and our recruitment style ensures everyone is treated fairly, and we welcome applications from across all communities.