



Role Creative Team Leader	Salary £120/day
Location The Bottle Yard Studios (with flexibility to travel multi-site across Bristol and North Somerset)	Line Manager Projects and Business Development Manager
Contract Freelance, Part-Time (3 days per week)	Start Date TBC November 2025

WHO WE ARE

Boomsatsuma is a proudly independent educator delivering bespoke, industry-connected education for 16-year-olds and up in Bristol and the South West, always with compassion, care and a real focus on the individual.

We deliver education that trains the next generation of creatives in television and filmmaking, photography, game design, digital media and sports media. Our courses are built to flex and evolve with the industries we're part of - so students build the knowledge and confidence to take their next step.

Alongside our core training and outreach programmes, we're launching a new in-house studio that provides 7-month traineeship opportunities to emerging creatives, producing real content for real clients internally and externally.

JOB DESCRIPTION

We're looking for a Creative Studio Lead to help guide and grow this new studio, supported by the Projects and Business Development Manager.

You'll co-lead a small, talented team of 18-24-year-old trainees as they take on live creative briefs - from social media content and short films, to posters, photography and event promo. Your role is part project manager, part mentor - helping the team deliver good work on time, while developing their creative skills, confidence, and professionalism along the way.

You'll be supported by our internal team and you'll be part of a creative and values-led working environment. We're passionate about supporting your development as much as the trainees.

This role is part-time, freelance, and ideal for someone who wants to take on more creative responsibility, team leadership, and meaningful mentoring.



KEY RESPONSIBILITIES

- Lead day-to-day delivery of creative briefs - supporting a team of trainees from concept to completion
- Guide and mentor trainees in planning, production, and client comms
- Break down briefs into manageable tasks and assign roles within the team
- Offer feedback, direction, and hands-on help when the team gets stuck
- Liaise with internal staff and external partners to keep projects on track
- Model good professional behaviours - from email etiquette to problem-solving and handling feedback
- Help trainees gain the ability and confidence to continually develop their own practice
- Reflect with the core team on how the studio and programme can evolve

PERSON SPECIFICATION

Essential

- Experience planning and delivering creative or digital content (e.g. social, film, design, campaigns)
- A calm, organised approach to managing multiple tasks and deadlines
- Ability to offer clear, kind, constructive feedback
- Familiarity with collaborative tools (Google Drive, Trello, Canva, or similar)
- Some experience supporting or mentoring creatives/peers (formally or informally)
- Enthusiasm for working with people from a range of backgrounds

Desirable

- Hands-on ability in at least a handful of creative disciplines (e.g. video editing, design, photography)
- Working knowledge of Adobe Creative Cloud (or equivalent) and relevant tools
- Experience in education, youth work, outreach or training
- Lived experience that helps you support and empathise with young creatives
- Knowledge of safeguarding and inclusive practice (we'll provide training too!)



WHAT WE OFFER

- A rare opportunity to help shape and pioneer a new specialist provision with support from a core team
- Ongoing CPD and leadership development
- A collaborative team committed to transformation, inclusion and innovation in education
- The chance to work on a multitude of creative briefs (both internal and external), while making a real difference in others' lives
- Competitive salary and other employee benefits

HOW TO APPLY

To apply, send a CV and cover letter to jobs@boomsatsuma.com. Shortlisted candidates will be contacted to complete an application form prior to interview.

We value the benefits of having a diverse team, and our recruitment style ensures everyone is treated fairly. We welcome, and actively encourage, applications from people across all communities.